

Elite Care at Home

Person specification – Carer

<i>Requirements</i>	<i>Essential</i>	<i>Desirable</i>
<i>Educational attainment</i>	standard grade or equivalent one of which must be in English	SVQ Level 2 in Health and Social Care is desirable
<i>Knowledge required</i>	Awareness and understanding of the needs of older and vulnerable people in the community.	Broad knowledge of Care sector
<i>Experience required</i>		Knowledge of Codes of Practice within the relevant Care sector
		Previous care experience
<i>Specific IT skills</i>	Good IT skills with experience of working IT software to access rota and update IT system as required	
<i>Skills and aptitudes required</i>	Good communication skills – oral and written – and excellent listening skills	
	Adaptability and able to work under pressure to agreed deadlines	
	Able to work on own initiative,	
<i>Personal qualities required</i>	Trustworthy, reliable, discrete, integrity	
	Ability to provide a caring, sympathetic manner to clients and families	
	Excellent interpersonal and team-playing skills and the ability to work with colleagues.	
<i>Communication skills</i>	Ability to communicate to clients, other carers & families	
<i>Personal Circumstances</i>	Car driver and owner	
Note: All Carers must obtain PVG Scheme Membership through Disclosure Scotland		